



Bruce Rauner, Governor • Raymond Poe, Director

Bureau of Animal Health and Welfare • P.O. Box 19281 • Springfield, IL 62794-9281 • 217/782-4944 • TDD 217/524-6858 • Fax 217/558-6033

September 12, 2016

Animal Shelters & Animal Controls,

Enclosed is an application for the Humane Investigator Training Seminar and Examination. The applications should be forwarded to members of your organization that you are sponsoring to be Approved Humane Investigators.

The training and examinations will be held on these dates at the following locations:

November 14th CMS N. Suburban Facility
(limit 100) 9511 Harrison Street, Room LL48
Des Plaines, IL

November 18th Illinois Department of Agriculture
(limit 100) 801 Sangamon Avenue
Springfield, IL

Registration will begin at 8:15 am and the training seminar at 9:00 am. Please plan for a full day of training and adjust schedules accordingly.

Your organization must provide a letter of sponsorship as part of the application for each of the applicants testing. The enclosed application, the letter of sponsorship and letter of recommendation from a licensed veterinarian and verification of education must be mailed to the Illinois Department of Agriculture and postmarked by November 1st, 2016. No applications will be accepted with a postmark later than November 1st, 2016. FAX applications will not be accepted. It is the responsibility of the applicant to submit a complete application. Incomplete applications will be returned.

Each applicant is required to bring to the examination a blank "Notice of Violation": that is used by your organization. Questions for the examination will be based on the Illinois Humane Care for Animals Act. You may print out copies of this act located at the Department of Agriculture website at: <http://www.agr.state.il.us/statutes/>. Scroll down and click on the Humane Care for Animals Act.

For further information, please contact us at 217-782-4944.

Sincerely,

A handwritten signature in black ink that reads "Mark Ernst". The signature is written in a cursive, flowing style.

Mark Ernst, D.V.M.
Bureau of Animal Health & Welfare



2016 ILLINOIS

APPROVED HUMANE INVESTIGATOR APPLICATION

As Provided for in the Illinois Humane Care for Animals Act

Illinois Department of Agriculture
Bureau of Animal Health & Welfare

Training Location (check one): Des Plaines _____ Springfield _____

Date: _____

Name: _____ Address: _____

City: _____ Zip Code: _____

Counties where investigations will be conducted: _____

Check the type of education attached:

VERIFICATION OF EDUCATION MUST BE ATTACHED

___ High School Diploma or Equivalent (GED) ___ Secondary Education (College)

Name of Sponsoring Agency: _____

Address: _____ City: _____

Phone: _____

SPONSORSHIP LETTER MUST BE ATTACHED

Name of Veterinarian: _____

Address: _____ City: _____

Phone: _____

LETTER FROM VETERINARIAN MUST BE ATTACHED

(Over)

Briefly describe your experience in caring for animals:

Type of Animals: _____

Number of years experience with each species listed above:

Briefly state why you wish to become an Approved Humane Investigator:

Have you had formal training in the care of animals? _____ Yes _____ No

Where and When: _____

The undersigned, who is an applicant for the examination procedure and the designation as an Approved Humane Investigator under the Illinois Humane Care for Animals Act, recognized and agrees to the following:

1. The credential, which will be issued after successful completion of the examination, is the property of the State of Illinois.
2. The credential shall be returned to the Department upon disassociation with the humane society, suspension of appointment by the Department or voluntary surrender of appointment by the applicant. Upon request, a formal hearing will be scheduled if the investigator wishes to appeal the suspension.

Applicant Signature: _____