ON-LINE SUBMISSION FAIR DATES AND EVENTS
ACCESS INSTRUCTIONS

1 You can now update your fair’s GENERAL INFORMATION (including your e-mail, website, and physical fairground addresses) and SPECIFIED LIST INFORMATION AND complete your SCHEDULE OF EVENTS information on line @ IDOA’s website below. Utilize the following instructions to access IDOA’s website and forms/reports:
   www.agr.state.il.us/forms
   In this order:
   At the top, left hand corner --click FORMS
   --scroll down to COUNTY FAIRS
   --click On-Line Submission of Fair Events/Updated Information
   
   (You will no longer receive a SCHEDULE OF EVENTS form from this office requesting your fair’s daily events.)

2 Once you have located the SCHEDULE OF EVENTS ON-LINE SUBMISSION form at IDOA’s website, utilize the following instructions to submit your events/updated information.
   --Enter your username and password shown below. (Usernames and passwords are case sensitive.) Contact this office if you’ve misplaced your Username and Password.
   SAMPLE: Username: mendon
   Password: ad7htnd
   --Simply click LOGIN or ENTER to do so.

   (REMEMBER:  If you do not utilize this process, your daily events will not be available to this office or the general public.)

FYI
IDOA
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(217/524-6194—fax)