



ILLINOIS STATE FAIR

August 09 – 19, 2012

INSIDE Application for Vendors / Exhibitors

(Please print legibly or type)
(Incomplete/ Illegible Applications will not be considered)

Business Information

Business Name: _____ Application Date: _____

Contact Person (Mr. / Ms.) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Work/Office Phone (_____) _____ Home Phone (_____) _____

Cellular Phone (required) (_____) _____ Fax (_____) _____

Email Address (required) _____

Product Listing

Vendors: Direct Sales (over the counter) _____ Indirect sales (taking orders/leads) _____

Exhibitors: Not selling / Display only _____

Name each specific item to be sold (include brand names), exhibited or promoted (use back if additional space is needed)

ONLY ITEMS LISTED ABOVE WILL BE CONSIDERED FOR INCLUSION IN CONTRACT. ONLY ITEMS LISTED IN CONTRACT WILL BE ALLOWED TO BE SOLD / EXHIBITED – THIS IS CHECKED BY THE STATE AUDITORS

Space Request (Note: Buildings are not air conditioned)

Exposition Building 10' x 10' Inline 10' x 10' Corner 20' x 10' Outside Wall

Southend Grandstand 14' x 14' Inline 14' x 14' Corner

NEW APPLICANT: A color photo or detailed drawing of vendor / exhibit display, stand or trailer MUST be submitted with application. If photo or drawing is NOT included, the application will NOT be considered.

References

Please give three references of shows and fairs played within the last three years

Event: _____ Contact Name: _____ Telephone: _____

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Insurance

General liability insurance is required.

Agency: _____ Agent: _____ Telephone #: _____

Workers Compensation (as required by law): _____

Electricity Requirements

Electricity required: Yes No If yes, please indicate appropriate Amp.

110 Volt: 30 Amp 60 Amp

PLEASE NOTE: All vendors/exhibitors are required to supply all of their own electrical material (power cords, power strips, etc.) to the electrical source. Wire needs to be Rubber Cord ONLY – NO ROMEX ALLOWED.

Contests/ Microphones

Do you plan to hold a contest, registration, award a prize or have a give-away? Yes No

If Yes, explain:

Do you plan to present a demonstration? Yes No

Do you plan to use a microphone / pitch? Yes No

If Yes, the sound must be kept low enough so it does not interfere with surrounding booths.

Admission Booklets/ Parking Permits/ Supply Trailers

Booklets and Permits are not included in space fee

Supply Trailers will be assigned a lot depending on the location of booth

Supply Lot A, B, C & E Permit: \$200.00 Expo Bldg. Permit: \$100

The Illinois State Fair strives to maintain a product balance throughout the buildings and encourages new concessionaires to bring in products and/or services. The previous year's concessionaires, who leave in good standing, are invited to return. The concessionaries return rate tends to vary each year, but is generally very high. All new applicants should keep in mind our limitations.

NOTE: IL State Fair reserves the right to accept or reject any applicant based on the uniqueness and/or quality of product or services, space availability, attractiveness of space or booth and references from other fairs or shows.

Please **DO NOT** send a deposit with your application. This is only an application; it does not guarantee a space will be offered.

Mail Application To:

Illinois State Fair, Space Rental Office, P. O. Box 19427, Springfield, IL 62794-9427, 217 / 785-1980

Signature of Applicant: _____

IL406-0419(8-85) IMPORTANT NOTICE: This state agency is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under Illinois Revised Statutes., Chapter 127, Paragraph 1701 through 1713 and Chapter 8, 31T1 through 37T4. Failure to provide this information shall prevent this form from being processed. The form has been approved by the State Forms Management Center.
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For Office Use Only: Received: _____ Exhibitor: _____ Vendor: _____