



Thomas E. Jennings, Director
John Rednour Jr., Manager

Dear Ag-Expo Participant:

In this packet you will find your Application for the 2011 Ag-Expo at the DuQuoin State Fair. Ag-Expo will again be a big part of the 2011 DuQuoin State Fair, which will run from Friday August 26, 2011 through Labor Day September 5, 2011.

Please remember that the DuQuoin State Fairgrounds has many shallow fiber optic, gas and electrical lines. Major injuries and disruptions are possible. Do not dig postholes, tent stakes and trenches without permission.

This year we are requesting that the Application and Insurance Certificates be returned as soon as possible. When Application and Insurance Certificates are received a Contract will be sent to you. Signed Contract and Fees will be due July 10, 2011.

If you have any questions please call Jeff Mason. His phone number is 618-542-1522.

The 2011 DuQuoin State Fair and the 2011 Ag-Expo will be two great events. Please return your Application and Insurance Certificates as soon as possible.

Sincerely,

**John Rednour, Jr.
Manager**

Sponsored by the DuQuoin State Fair
655 Executive Drive, DuQuoin, IL 62832
August 26 – September 5, 2011
For more information call 618/542-1506
Fax # 618/542-1552

DuQuoin State Fair
AG EXPO APPLICATION

Return Application as soon as possible no later than June 1, 2011

Company Name _____

Contact Name _____ Cell # _____

Phone # _____ Fax # _____

Address _____ City _____ State _____ Zip _____

E-Mail Address _____

Company Web Address _____

You must list all products and/or services to be exhibited:

TENT EXHIBIT SPACE REQUEST:

_____ REGULAR EXHIBIT
40' frontage x 70' depth \$700.00 per lot

_____ AGRICULTURE INDUSTRIES TENT
10' frontage x 8' depth \$395.00 per booth

PER FRONT FOOT SPACE REQUEST (Vendor supplies tent) Footage must include awnings, tie-ons, overhangs, trailer hitch, service area, prep area, anything extending from unit.

<u>Category</u>	<u>Price per foot</u>	<u>Space Needed</u>
Direct Sales (Over Counter)	\$75.00 per front foot	_____

INSURANCE REQUIREMENTS:

Public liability insurance is required of ALL EXHIBITORS. Public liability insuring Exhibitor in the minimum amount of \$250,000.00 per person, \$500,000.00 per occurrence and \$50,000.00 property damage against claims arising out of or in connection with the exhibits which are subject of the Agreement. Exhibits shall supply said public liability insurance policy in a form of a Certificate of Insurance or other form satisfactory to the Department **when application is returned**

PRIZE GIVEAWAYS:

If you are planning any type of prize giveaway or raffle, you must make a request in writing to the DuQuoin State Fair Manager, John Rednour, Jr., 655 Executive Drive, DuQuoin, IL 62832. Upon approval you must provide a copy of your Raffle License to the DuQuoin State Fair Space Rental Office. The Space Rental Office must be given a list of all winners upon completion of the Raffle.

ELECTRIC REQUIREMENTS: Mark electric requirements with X.

110 Volt, Single Phase Service: 30 amp_____ 60 amp_____ 100 amp_____

220 Volt, Single Phase Service 30 amp_____ 60 amp_____ 100 amp_____

Electrical Rates

30 amp	\$150.00
60 amp	\$300.00
100 amp	\$450.00
200 amp	\$900.00

IN 2010 TENT STAKES, POSTHOLES AND TRENCHES WERE INSTALLED WITHOUT PERMISSION FROM OUR ELECTRICAL DEPARTMENT. THIS WILL NOT BE TOLERATED IN 2011. IF YOU DO NOT HAVE PERMISSION YOU WILL BE ASKED TO LEAVE THE FAIRGROUNDS.

All exhibitors are required to supply all of their own electrical materials (power cords, power strips, etc.) to reach an approved electrical source.

Exhibitor may not connect or disconnect themselves.

A four (4) wire supply cord is required on voltages of 220 or above. A three (3) wire supply cord is required on 110 volts.

If an exhibit requests 30, 60, 100 amp in their contract and are connected to an approved power source, then later it is determined they require an upgrade in amperage, they will be charged per the electrical rate upgrade plus an additional \$50.00 fee.

There will be no splicing of exhibitor's cords by the grounds electrical department. Exhibitor shall not dig or hammer anything into ground until approved by fair management.

All permanent and temporary wiring shall be under the jurisdiction of the DuQuoin State Fair Electrical Foreman.

I understand the above electrical requirements for the Exhibits at the 2011 DuQuoin State Fair.

Signature_____

Print Name_____

Company Name_____

Date_____

***Any exhibitor found cutting locks on electrical boxes will be asked to leave and excluded from the 2011 DuQuoin State Fair.