



AUGUST 24 – SEPTEMBER 3, 2012
RATES FOR CONCESSIONAIRE/EXHIBITS

Minimum space size is 10' front footage. Depth maximum to be determined by Dept of Ag. **Footage must include awnings, tie-ons, overhangs, trailer hitch, prep area, anything extending from unit.** Footage is calculated as follows: One working side-front footage. Two or more working sides-front footage plus serving footage of one side. Only outside space available.

PER FRONT FOOT

Direct Sales (over counter)	
Zone A	\$95.00
Zone B	\$85.00
Zone C	\$75.00
Expo Hall	\$60.00
Indirect Sales (taking orders/leads only)	\$85.00
Exhibits (not Selling)	\$75.00

ALL FEES MUST BE PAID IN FULL BY JULY 1, 2012

Insurance

Public liability insurance is required of **all** Concessionaires. Public liability insuring Concessionaires in the minimum amount of \$250,000 per person, \$500,000 per occurrence and \$50,000 property damage against claims arising out of or in connection with the concessions which are subject of the Agreement. Concessionaire shall supply said public liability insurance policy in form of a Certificate of Insurance or other form satisfactory to the Department. **In addition, Concessionaire should have Worker's Compensation Insurance in the amount required by law.**

ELECTRICAL RATES

30 Amps	\$150.00
60 Amps	\$300.00
100Amps	\$450.00
200Amps	\$900.00
Expo Hall	\$75.00

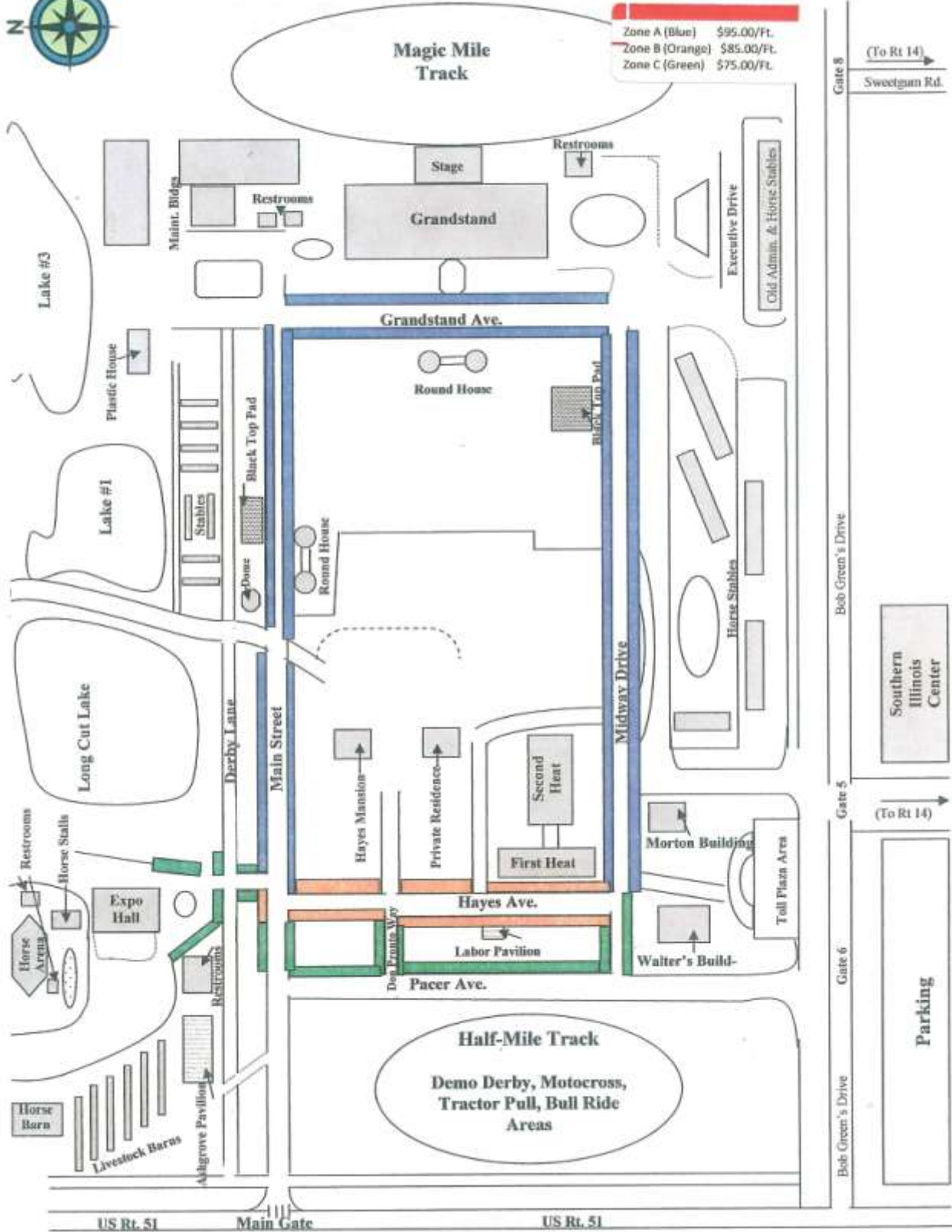
THE FOLLOWING POINTS ARE IMPERATIVE FOR YOUR PARTICIPATION IN THE DU QUOIN STATE FAIR

- TRAILERS MUST HAVE PROFESSIONAL VINYL SKIRTING
- LP GAS TANKS AND SOFT DRINK CANISTERS MUST HAVE HOSES LONG ENOUGH SO THAT THE CANISTERS CAN BE STORED IN THE BACK OF STAND
 - ALL SIGNS MUST BE ATTRACTIVE AND PROFESSIONALLY PAINTED
 - STANDS AND TENTS MUST MEET THE APPROVAL OF SPACE RENTAL.
 - ALL CONCESSIONS MUST BE STAFFED.
 - PICTURES OF STAND MUST ACCOMPANY APPLICATION.

PROPOSED SPACE RENTAL ZONING



Zone A (Blue)	\$95.00/Ft.
Zone B (Orange)	\$85.00/Ft.
Zone C (Green)	\$75.00/Ft.



2012 DuQuoin State Fair

August 24 thru September 3th

CONCESSIONS/EXHIBIT APPLICATION

Du Quoin State Fair
 August 24 - Sept. 3, 2012
 618-542-1533 Space Rental Fax

INSTRUCTIONS: PLEASE READ !!!!!!!

1. Please type or print.
2. All questions must be answered completely.
3. The list of products and/or services you plan to sell must be specific. Etc. is not acceptable.
4. Enclose recent photo of display.
5. **ATTACH CERTIFICATE OF INSURANCE TO APPLICATION.**
6. Do not send money with application. If a contract is issued all fees will be due by **July 1, 2012.**

BUSINESS INFORMATION:

Business Name _____
 Owner's Name _____ Cell Phone _____
 Address _____
 City _____ State _____ Zip _____
 Office Phone _____ Home Phone _____ Fax _____
 Social Security # or Federal ID # _____

You must list all products and / or services that you will be selling / displaying at the Fair. Only those items listed below will be considered for inclusion in your contract. Only items listed in your contract will be allowed to be displayed or sold. Continue list on back of this page if necessary.

SPACE REQUEST: Please note **GROUND DISTURBANCE** issues !!!

	YES	NO
Food Concession	_____	_____
Exhibit	_____	_____
Trailer	_____	_____
Tent	_____	_____

DO NOT DIG OR HAMMER ANYTHING INTO GROUND UNTIL APPROVED BY FAIR MAINTENANCE STAFF.

FOOTAGE: **NOTE** You must include awnings, tie-ons, overhangs, hitches, Seating, prep area, storage area, ice machine, tent stakes and ropes. How many working sides? _____

Please indicate Zone Preferred/with #1 being your First Choice. Zone A (), Zone B (), Zone C ().

Frontage _____ 10-foot minimum on front footage.

Depth _____ Dimension is required.

Comments _____

ELECTRICAL REQUIREMENTS: Mark electrical requirements with X

110 Volt, Single Phase Service 30 amp _____ 60 amp _____ 100 amp _____

220 Volt, Single Phase Service 30 amp _____ 60 amp _____ 100 amp _____

IN 2010 TENT STAKES WERE INSTALLED WITHOUT PERMISSION FROM OUR MAINTENANCE STAFF. THIS WILL NOT BE TOLERATED IN 2012. IF STAKES ARE DRIVEN WITHOUT PERMISSION YOU WILL BE ASKED TO LEAVE THE FAIRGROUNDS!!!

NO THREE-PHASE HOOK-UPS AVAILABLE

All exhibitors are required to supply all their own electrical materials to reach an approved electrical source.

Exhibitors may not connect or disconnect themselves.

A four-wire supply cord is required on voltages of 220 or above.

A three-wire supply cord is required on 110 volts

If an exhibitor requests 30, 60, 100 amps in their contract and are connected to an approved power source, then later it is determined they require an upgrade in amperage, they will be charged per the electrical rate upgrade plus an additional \$100.00 fee.

There will be no splicing of exhibitor's cords by the Fair's electrical department.

All permanent and temporary wiring shall be under the jurisdiction of the Du Quoin State Fair electrical foreman.

Exhibitor shall not dig, trench or hammer anything into ground until approved by Fair Maintenance Staff.

Any exhibitor found cutting locks on electrical boxes will be asked to leave and will be excluded from future Fairs.

I understand the above requirements for the Du Quoin State Fair.

Signature _____

Print Name _____

Company Name _____

Date _____

SUPPLY TRUCK: \$120.00 permit/per truck

110 Volt, Single Phase Service 30 amp _____ 60 amp _____ 100 amp _____
220 Volt, Single Phase Service 30 amp _____ 60 amp _____ 100 amp _____

CAMPING TRAILER: \$20.00 per night-must be paid in full

110 Volt, Single Phase Service 30 amp _____ 60 amp _____ 100 amp _____
220 Volt, Single Phase Service 30 amp _____ 60 amp _____ 100 amp _____

WATER REQUIREMENTS: Gray water must go to approved drain or water barrel.

	Yes	No
Is water barrel required?	_____	_____
Is water needed for concession?	_____	_____

MISCELLANEOUS REQUIREMENTS:

Garbage Pick-up Applies to **ALL food vendors**

	Yes	No
Garbage Pick-up	_____	_____
Is grease barrel required?	_____	_____

All Food Vendors are required to have garbage pick-up

PRIZE GIVEAWAYS:

	Yes	No
Do you plan to raffle a prize during the fair?	_____	_____

If yes, list prizes and value. _____

If you are planning a prize giveaway or raffle you must make a request in writing to the Du Quoin State Fair Manager, 655 Executive Drive, Du Quoin, IL 62832. Upon approval you must provide a copy of your raffle license to the Du Quoin State Fair Space Rental Office. The Space Rental Office must be given a list of all winners upon completion of the raffle.

INSURANCE REQUIREMENTS:

Public liability insurance is required of all exhibitors. Public liability insuring exhibitor in the minimum amount of \$250,000.00 per person, \$500,000.00 per occurrence and \$50,000.00 property damage against claims arising out of or in connection with the exhibits which are subject of the Agreement. **Exhibitors shall supply said public liability insurance policy in a form of a Certificate of Insurance or other form satisfactory to the Department when application is returned to Space Rental Office.**

REFERENCES:

List two recent fairs or shows that you have participated in, including contact person and telephone number.

Event _____ Contact Name _____ Phone # _____

Event _____ Contact Name _____ Phone # _____

SIGNATURE:

Applicant agrees that all information provided is true and consistent with the rules and regulations of the Du Quoin State Fair.

Signature _____ Date _____

Print Name _____

For Office Use Only
Received _____ Approved _____ Contract Sent _____ Contract # _____